

Leading in Spite of Yourself:

**Overseeing the Assembly Line
When You'd Rather Just Be Fastening Bolts**



**I Mean, I
Guess So.**

**Jennie Ray
Loyola Notre Dame Library
LOEX 2020**

About the Loyola Notre Dame Library

- Independent academic library serving Loyola University Maryland and Notre Dame of Maryland University in Baltimore City
- Combined FTE of 6,100 students
- Five Research & Instruction librarians responsible for all course-embedded ILI
- R&I unit contained within the Department of Research & Technology Services

All You Need to Know About Me

Transcript of my first conversation
with the new Library Director in 2013:

LD: "Where would you like to be in five years?"

Me: "I'm a really good follower."

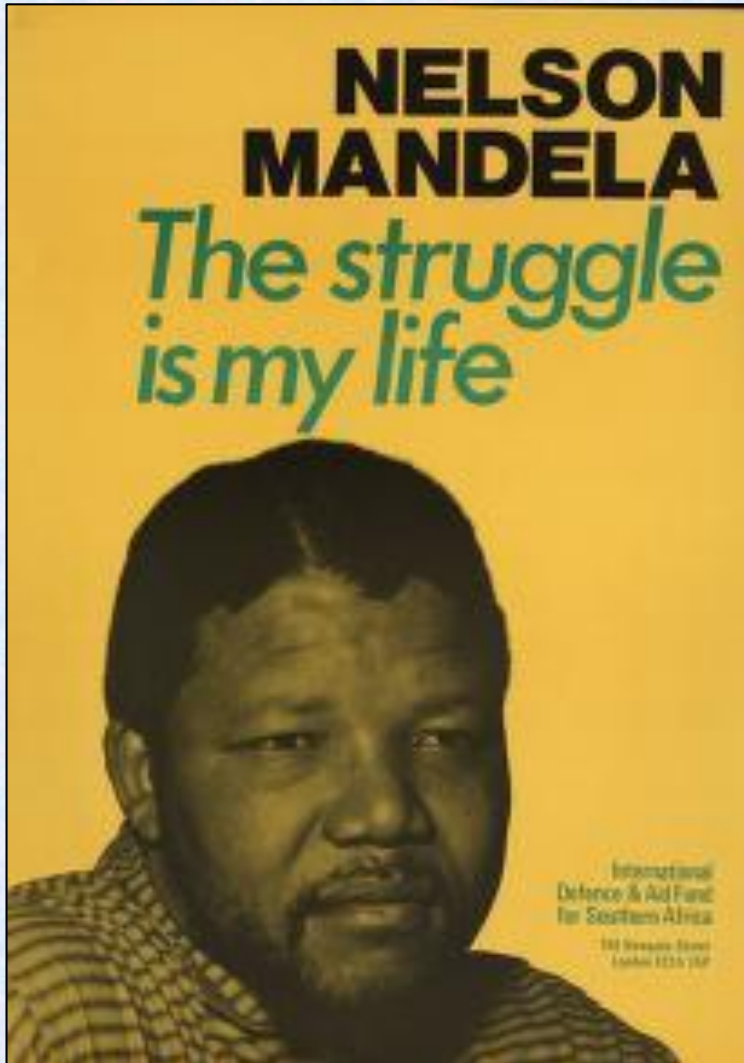
LD: "What?"

Me: "I'm not a good leader and I have no interest in getting promoted and I would rather die than supervise anyone."

LD: "Um..."

END SCENE

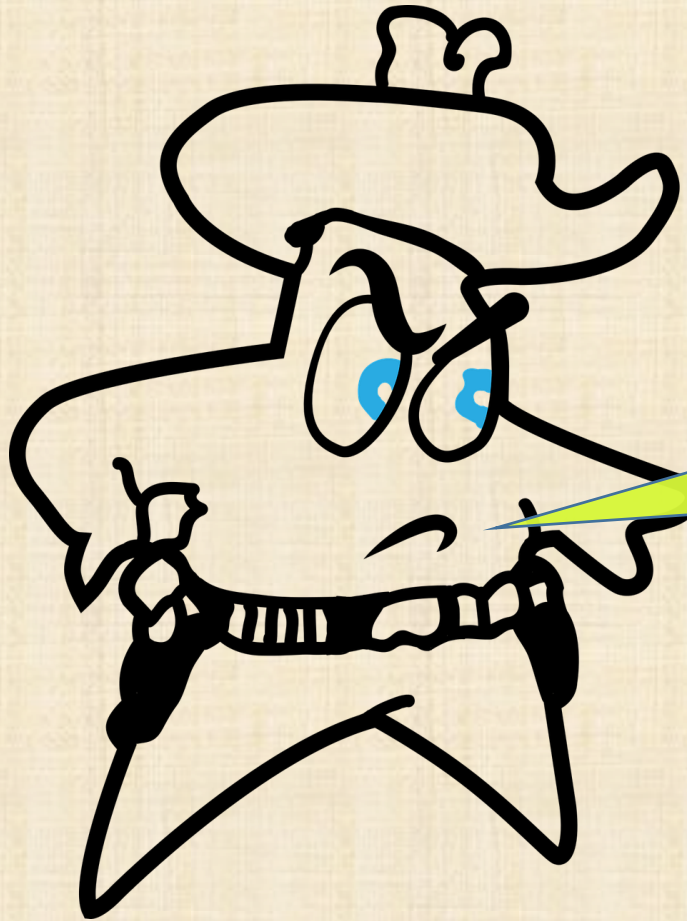
Conflation of Leadership & Management



≠



This is NOT a story about...



**There's a
new sheriff
in town.**

It's also not this catchy...



It was more like...

Continuing Responsibilities:

Teach teach teach teach teach

Lead Library outreach (orientations, special events, marketing materials, Stressbusters program, and more)

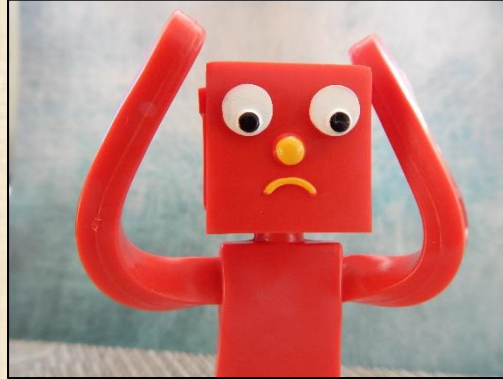
Co-Lead Library Liaison Program

Coordinate approx. 30 WR100 sessions for Loyola

Coordinate approx. 7 NDMU100 sessions for Notre Dame

Facilitate Loyola English 200 Library Assignment

Serve on three University committees



Me in Fall 2017

New Responsibilities:

Lead task force for service desk merge

Supervise four part-time reference librarians

Coordinate reference staffing model report

Mentor new R&I librarian

Edit job descriptions and conduct interviews

Establish and lead weekly R&I unit meetings

Serve on Loyola's Undergraduate Curriculum Committee

Plan monthly Access, Research & Learning Meetings (larger division)

WR100 Handout Fall 2014

LOYOLA / NOTRE DAME LIBRARY

Serving Loyola University and Notre Dame of Maryland University
<http://www.lndl.org> or <http://www.loyola.edu/library> or <http://www.ndm.edu/library>

Doing Library Research

Let's try some research. Here's the situation:

You're reading an article in *USA Today College* about a woman who can't show her tattoos while she's at work, and you come across the following passage:

"Moore's tattoos are an integral part of her identity, and she is required to cover them up before work. She is not alone in this experience, either. USA Today reported Wednesday that a recent poll shows that 21% of all Americans have gone under the needle at some point. Even with one in five Americans sporting tattoos, the possibility of facing stigma toward ink in the workplace exists, and without legal protections in place to prevent it."

- Crowe, Michael (30 September 2012). "Are Tattoos in the Workplace Still Taboo?" Retrieved October 25, 2013 from <http://www.usatodayeducate.com/staging/index.php/ccp/are-tattoos-in-the-workplace-still-taboo>

You decide that this could be a good topic for one of your research assignments.

For library research, you will find it easier to organize your thoughts and your writing, as well as discriminate between useful (relevant) and non-useful (irrelevant) sources, if you turn your statement into a **research question**.

- What question can you ask regarding this topic?
- Based on this question, what are some of the terms you would use for this search?
- What types of information (book, journal article, website, magazine/newspaper article, etc.) would you want to use to write a paper that answers your research question?
- Where will you go to find this information?

Library research in college usually requires finding **articles** in **scholarly journals** on a topic of interest. Many students head straight for the **Internet** to begin their research.

- When is using the Internet valuable in research?
- What are some reasons why the Internet may not be the best place to go for college-level research?

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Page 1

Part 1: SEEKER

When searching for articles (especially **scholarly journal articles**), instead of starting with Google, go to the Loyola/Notre Dame Library (LNDL) homepage and try a few of the **library databases**.

The library has a search engine called **SEEKER**, which looks for books, journals, newspapers, and other materials **all in one search**.

To start using **SEEKER**, type your key terms into the search box on the library's homepage:

Tattoos employment

Look at your results. How many did you find?

- Would they answer your research question?
- How are they arranged?
- What types of resources did Seeker find?

We have a good set of results to look through. But, we are only finding items in which the author(s) use the term **employment**. **We might be missing important results that use other terms**. What might an author use instead of **employment**?

Look at "**Tattoos and Piercings: Issues of Body Modification in the Workplace**." What new term related to employment can we pull from this?

How can we change the search to find articles that use either term?

Warning! The single search box in Seeker will automatically search for articles that **include all of the words** that you type. But you are looking for **either employment or workplace**.

If you want to tell Seeker to do an either/or search, use the Advanced Search. Click on **Advanced Search** at the top of the screen.

Where will you put your search terms?

Try putting each of two main key terms in a separate box (**tattoos** and **employment**).

Now how do we tell the database we want articles on either **employment or workplace**?

Page 2

When you combine connectors **AND** & **OR** in the same search, you must tell the database how to group the terms. If you type:

sandwiches
AND ham
OR turkey

The database is assuming that you want **all articles on sandwiches and ham**, then **all articles on turkey**. It has no way of knowing that you want articles about turkey sandwiches. If you group your OR terms together in the same box:

sandwiches
AND ham or turkey
AND

You are telling the database to look for all articles on **ham or turkey** and then **combine those results with sandwiches**.

Let's try the search again, the correct way. In the first box type **tattoos**, and in the second box type **employment OR workplace**.

Now how many results do you find?

Try changing tattoos to **tattoo***

What does the * do?

And what if you also wanted to add **body piercing**?

Scroll through the results.

- How have the results changed?
- If we want a smaller set of results, what can we do?
- What if we want more results?

Look at **Hair-dos, Tattoos, and Body Piercings: Is Your Dress Code Looking Good?**

- Is this a journal article, magazine article, newspaper article or book?
- How can you tell?
- Open it by clicking on "PDF Full Text."
- What do you notice about the layout, organization, and content of this article?

Page 3

WR100 Handout Fall 2014 (continued!)

Now look again at "Tattoos and Piercings: Issues of Body Modification and the Workplace."

- Is this a journal article, magazine article, newspaper article or book?
- Open it by clicking on "PDF Full Text"
- How are the layout, organization, and content of this article different from previous one? What about the author?

Let's talk briefly about the difference between *Scholarly* and *Popular* articles. Look at the two articles:

"The Ink Link"(A) and "Do the 'Savage Origin' of Tattoos Cast a Prejudicial Shadow..."(B)

- Which one is a scholarly journal article? Which is a popular article?
- Can you list three things that helped you to make your decision?

Note: Even if you don't see that "PDF Full Text" link under the result, you can often still get the full text anyway. Look at "HMV has hit a wrong note with its corporate stance."

- What other options do you see for getting the full text?

Next, look at "Are tattoos and body piercings acceptable in the workplace?" Can you get the full text of this article?

Interlibrary Loan is a service that allows you to order articles or books (except textbooks) that are not available through the LNDL. You must first set up an account by clicking on "My Accounts" on the library's homepage. It typically takes 1-2 days for the article to come, and 1-2 weeks for books.

If your professor has stated that the articles must be from **scholarly journals** you can limit to academic journals (also known as "peer reviewed" or "refereed" journals) by clicking on the box that says **Scholarly (Peer Reviewed) Journals**.

Click on the Scholarly (Peer Reviewed) Journals button now. What happened to our results?

If your paper is due soon and you don't have time to wait 1-2 days for an article or 1-2 weeks for books to come in through Interlibrary Loan, you can limit your search to items that are only available in the LND library collection.

Click on **Available in Library Collection** in the left sidebar.

Save 3-4 results to print out later by clicking on the folder icon next to the result titles of articles that look good.

The results that you put in your folder are temporary, so make sure to email or print your folder items before you close the database. If you set up an account in Seeker and sign in **before you begin searching**, all items you put in your folder will be saved permanently.

Part 2: BOOKS

But what about **books**? You can also use Seeker to find books, but the **catalog** sometimes works better for books. Let's go there now; the catalog tab is on the library main page next to the Seeker tab.

Type in **tattoos**. (Why the simpler search?)

- How many records did you find?

Look at *The relationship among tattoos, criminal behavior, personality disorders, and personality characteristics*.

Who wrote the book? Who is the publisher? City of publication? Date?

- What is the Call number?
- Is the book located in this library? If so, where?

What about **Tattoo: An Anthropology**

- Who wrote the book? Who is the publisher? City of publication? Date?
- What is the Call number?
- Is the book located in this library?

Loyola/Notre Dame Library belongs to a consortium of libraries that includes Hood College, Stevenson University, and Washington Adventist University. When you search Seeker or our catalog for books, you may find books from these other libraries. You can check out any of the books in any of these libraries by clicking on **Make a Request** on the right-hand side of the record. The book will arrive at the Loyola/Notre Dame Library usually within 1-2 days.

You found this citation and you want to get this book:

Lewis, Jonathan. "Tattoo Communities and Map Tattoos." *In: Bodily Inscriptions: Interdisciplinary Explorations into Embodiment*. Kelly, Lori D. (Ed.). Newcastle, England: Cambridge Scholars, 2008. pp. 56-66.

- Under what title would you look for the book in our library?
- Under which author name?
- Do we have the book?
- What is the call number? Where would you find it in the library?

Part 3: JOURNAL FINDER

Remember, one way to use what you find to find what you need is to find one good article and then look at its references. Here is a reference from a journal article:

Martin, Benjamin A., and Chris S. Dula. "More than Skin Deep: Perceptions of, and Stigma against, Tattoos." *College Student Journal* 44.1 (2010): 200-206

- Can you possibly find this article online?
- How will you find out?

Go to the **Journals** tab on the library's homepage and type in the **journal name** to find out if it is available electronically.

Part 4: READING CITATIONS

As you were doing your research, you came across the following **citations** for articles and books. How can you find these items?

Kent, L and L Forsterlee. "Body Modification and Self-Concept: Tattoos, Body Esteem, and Body Image." *Australian Journal of Psychology* 57.2 (2005): 220-235.

- Is this a **Book? Chapter in a book? Journal Article?**
- How would you locate this item?

Wiman-Rudzinski, Georgina. "Tattoos in ancient times." *Body piercing and tattoos*. Ed. J D.Lloyd.San Diego: Greenhaven Press, 2003.

- Is this a **Book? Chapter in a book? Journal Article?**
- How would you locate this item?

Kramer, Ronald J. "Recent Developments in Government Operations and Liability Generation Y: Tattoos, Piercings, and Other Issues for the Private and Public Employer." *Urban Lawyer* 38.3 (2006): 593-611.

- Is this a **Book? Chapter in a book? Journal Article?**
- How would you locate this item?

Part 5: RESEARCH GUIDES

The library has created Subject Research Guides to help you find the best sources for your research. From the library homepage, go to the **Research Guides** tab. Decide which subject your topic focuses on and pull up the corresponding Research Guide. Each guide includes recommended databases, reference books, and websites.

Use the Research Guides to find **two resources** (i.e.--databases, reference books, and websites) that would be appropriate for each of the following research questions:

1. How profitable is it for grocery stores and other businesses to sell healthy foods such as fresh fruits and vegetables?
2. Do standardized tests such as the SATs and GREs accurately predict academic success in the college setting?
3. What initiatives are taking place in Baltimore to help provide healthy food to at-risk populations?

Library Directory	
Third Floor	Bound Journals, Archives, Rs (even R Reference books)
Second Floor	Books call number A-M
First (Main) Floor	Reference Books, Art Books, Media, Circulation, Current Periodicals
Lower Level	Books call number P-Z, Digital Lab, Auditorium

Reference: 410-617-6802 Circulation: 410-617-6801 Interlibrary Loan: 410-617-6804

The "One-Pager" (Fall 2017)

LOYOLA · NOTRE DAME LIBRARY

serving Loyola University MD and Notre Dame of MD University

<http://www.lndi.org> or <http://www.loyola.edu/library> or <http://www.ndm.edu/library>

Doing Library Research: WR 100

- Go to the library's homepage (www.lndi.org) to access...
 - Your library account
 - Library databases and catalog
 - 24/7 online reference chat
 - E-books
 - Library subject research guides
 - FAQs (hours, parking, borrowing info, etc.)
- To get sources for WR 100, start with the database **Seeker**. Seeker is the main search box on the library's homepage. You will find articles, books, and many other source types in Seeker – all in one search.
 - Broaden your search to include alternate word endings by **truncating** words with an asterisk.
 - Example: Use **teen*** instead of *teenagers* to get *teen*, *teens*, *teenagers*, *teenaged*, etc.
 - Include **synonyms** for your original search terms to get additional relevant results.
 - Use **OR** between synonyms in the **same** search box: **urban OR city**
 - Put separate variables in separate rows (separated by **AND**) on the search page.

urban OR city
AND
obesity
 - Limit results to **peer-reviewed articles** by clicking "Scholarly (Peer Reviewed) Journals" in the left sidebar.
 - Eliminate Interlibrary Loan results by clicking "**Available in Library Collection**" in the left sidebar.
 - Save results by adding them to your **Seeker folder**. Remember to create a folder account!
- Use **Interlibrary Loan** to request articles and books that LNDL does not own.
 - You will need to set up a separate ILL account. See <http://guides.lndlibrary.org/ILLguide> for details.
 - Articles come electronically within 1-2 days; books take about a week.
- **Request books** from other USMAI libraries (who share our book collection) through Seeker or the catalog. You have access to over 9 million items!
- **From off-campus**: Log into library databases, your library account, and get e-books by logging in with your InsideLoyola username and password.
- General research tips:
 - Try to articulate your research question before beginning your database search.
 - Your search terms and/or research question will probably change! That's normal.
 - If you use a citation generator (i.e., Zotero) for citation formatting, make sure to compare the output with the authoritative citation guide.

Contact us for help!

410.617.6802 ♦ askemail@loyola.edu ♦ 24/7 on line chat
...or visit us in person during reference hours! No need to make an appointment.

Improvements:

- No need to double-check search results before every session
- Pared down (sort of) to "main takeaways"
- Printing fiascos greatly reduced
- More eco-friendly

The "One-Pager" (Fall 2017)

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serving Loyola University MD and Notre Dame of MD University

<http://www.lndi.org> or <http://www.loyola.edu/library> or <http://www.ndm.edu/library>

Doing Library Research: WR 100

- Go to the library's homepage (www.lndi.org) to access...
 - Your library account
 - Library databases and catalog
 - 24/7 online reference chat
 - E-books
 - Library subject research guides
 - FAQs (hours, parking, borrowing info, etc.)
 - To get sources for WR 100, start with the database **Seeker**. Seeker is the main search box on the library's homepage. You will find articles, books, and many other source types in Seeker – all in one search.
 - Broaden your search to include alternate word endings by **truncating** words with an asterisk.
 - Example: Use **teen*** instead of *teenagers* to get *teen*, *teens*, *teenagers*, *teenaged*, etc.
 - Include **synonyms** for your original search terms to get additional relevant results.
 - Use **OR** between synonyms in the **same** search box: **urban OR city**
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- AND

urban OR city
obesity
- Limit results to **peer-reviewed articles** by clicking "Scholarly (Peer Reviewed) Journals" in the left sidebar.
 - Eliminate Interlibrary Loan results by clicking "**Available in Library Collection**" in the left sidebar.
 - Save results by adding them to your **Seeker folder**. Remember to create a folder account!
- Use **Interlibrary Loan** to request articles and books that LNDL does not own.
 - You will need to set up a separate ILL account. See <http://guides.lndilibrary.org/ILLguide> for details.
 - Articles come electronically within 1-2 days; books take about a week.
- **Request books** from other USMAI libraries (who share our book collection) through Seeker or the catalog. You have access to over 9 million items!
- **From off-campus:** Log into library databases, your library account, and get e-books by logging in with your InsideLoyola username and password.
- General research tips:
 - Try to articulate your research question before beginning your database search.
 - Your search terms and/or research question will probably change! That's normal.
 - If you use a citation generator (i.e., Zotero) for citation formatting, make sure to compare the output with the authoritative citation guide.

Contact us for help!

410.617.6802 ♦ askemail@loyola.edu ♦ 24/7 online chat

...or visit us in person during reference hours! No need to make an appointment.

Disadvantages to Changes:

- No longer doubled as a lesson outline for other librarians to follow
- No mention of website evaluation

WR100 Fall 2019

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Evolving Mindset: It's Okay to Sweat the Small Stuff





Questions?

Loyola English 200 Library Assignment

- Transitioned from paper to LMS (Moodle) in Fall 2015
- Worked with Loyola Instructional Designer and Educational Technologies staff
- Decision to change was top-down from Library manager/Library administration
- Rationales:
 - “Meet students where they are”: Assumption that students preferred to remain in an online environment for a research assignment
 - Would (theoretically) simplify or reduce librarians’ workload

EN200 Library Assignment

Moodle - Loyola University Maryland Loyola Maryland English - United States (en_us) Jennie Ray

EN 200 Library: Faulkner

- Participants
- Badges
- Competencies
- Grades

- Dashboard
- Site home
- Calendar
- Private files
- Intelliboard Analytics

Introduction

English 200 Library Research Assignment

Topic: Faulkner

These activities will demonstrate your ability to:

- Find literary criticism using **Seeker (for books)** and **MLA International Bibliography database (for articles and book chapters)**
- Cite a book and journal article using MLA style;
- Recognize a book, chapter in a book, or journal article citation, and describe how you would locate the item.

The assignment is designed to prepare you for research that you will conduct in your Major Writers class. In addition, it will serve as a refresher of research skills learned during other introductory library sessions.

This assignment should take you about **1 hour** to complete. There are many

Upcoming events

There are no upcoming events
[Go to calendar...](#)

Recent activity

Activity since Monday, May 4, 2020, 12:10 PM
[Full report of recent activity...](#)

No recent activity

Ask a Librarian!

Ask a Librarian



EN200 Library Assignment



Moodle - Loyola University Maryland

Loyola Maryland

English - United States (en_us)

Jennie Ray

EN 200 Library: Faulkner

Participants

Badges

Competencies

Grades

Dashboard

Site home

Calendar

Private files

Intelliboard Analytics

My courses

Library Research
Skills for SLHS Fall

Step 1 (5 pts): Finding Books of Literary Criticism

Finding Books of Literary Criticism (Faulkner)

Step 2 (7 pts): MLA Database Search

MLA Database Search (Faulkner)

Step 3 (3 pts): Citing a Journal Article

Journal Article Citation in MLA Style (Faulkner)

Step 4 (4 pts): Identifying and Locating Sources

Step 4: Identifying and Locating Sources (Faulkner)

Step 5 (1 pt): Obtaining something not owned by LNDL

Obtaining a source not owned by LNDL (Faulkner)

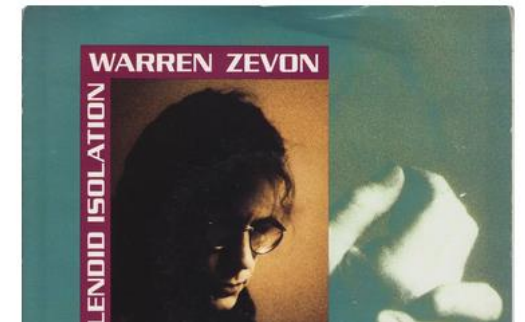
Type here to chat.
Press ENTER to send.

LNDL on Twitter

Tweets by @Indlibrary

LND Library
@Indlibrary

Zach Gahs-Buccheri, our Interlibrary Loan Assistant, selected Warren Zevon's Splendid Isolation for our social distancing playlist. #LNDLibrary #LNDLPlaylist #LoyolaMD #NDMUTogether



EN200 Library Assignment LibGuide



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serving Loyola University Maryland and Notre Dame of Maryland University



[Loyola / Notre Dame Library](#) / [Research Guides](#) / [EN200 : Library Research Assignment](#) / [Finding Citations](#)

EN200 : Library Research Assignment: Finding Citations

[Home](#)[Finding Articles](#)[Finding Books](#)[Understanding Citations](#)[Finding Citations](#)[MLA Style](#)[Assignment Tips](#)[Interlibrary Loan !\[\]\(235bfe13ebf007ce2eea9e689707fac7_img.jpg\)](#)

Finding Resources from Citations

So you've found some citations that look relevant to your topic. What next?

Once you've determined what type of source is listed in a citation, you have enough information to look for the item.

Books:

Look for books in **Seeker**. Search by title or author's last name. **Do not use the MLA International Bibliography database to look up a book.**

Book Chapters:

Look up the **book title** (not the chapter title) in **Seeker**. **Do not use the MLA database to look up either the book title or the chapter title.** You might find the chapter title, but the database will always, often incorrectly, say that you would need to make an interlibrary loan request.

Articles:

To find journal articles, search for the journal title on the [library homepage](#) to check if the article is available full-text online.

Ask a Librarian



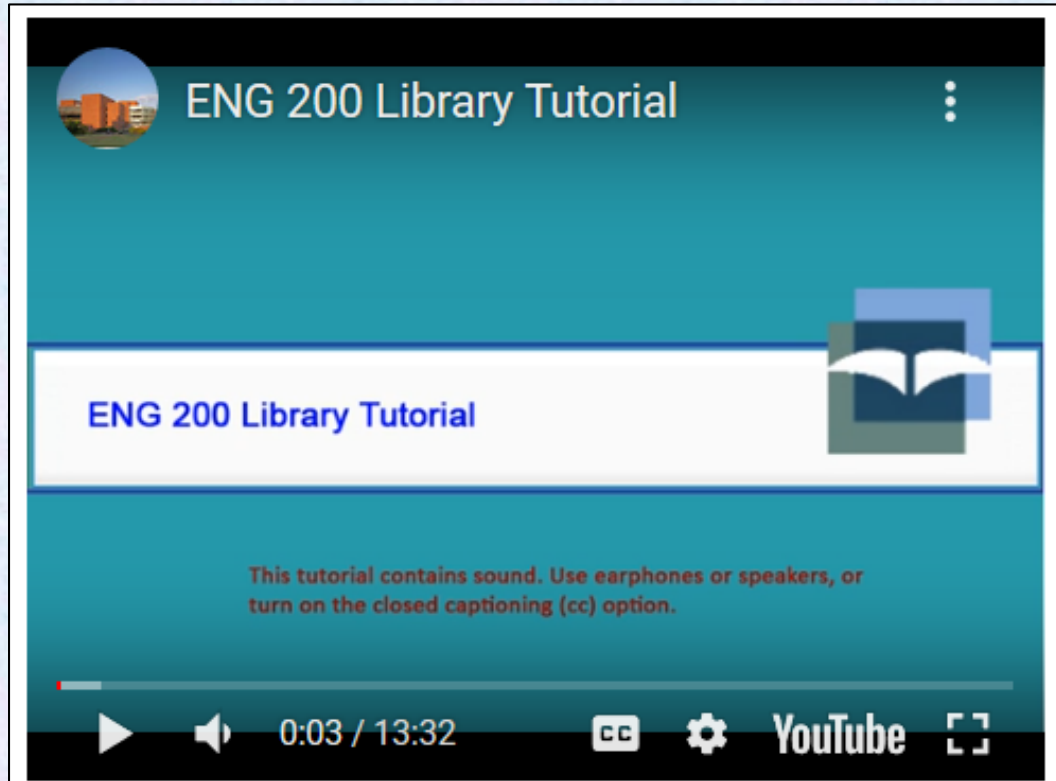
Your research librarians are here to help!

410.617.6801

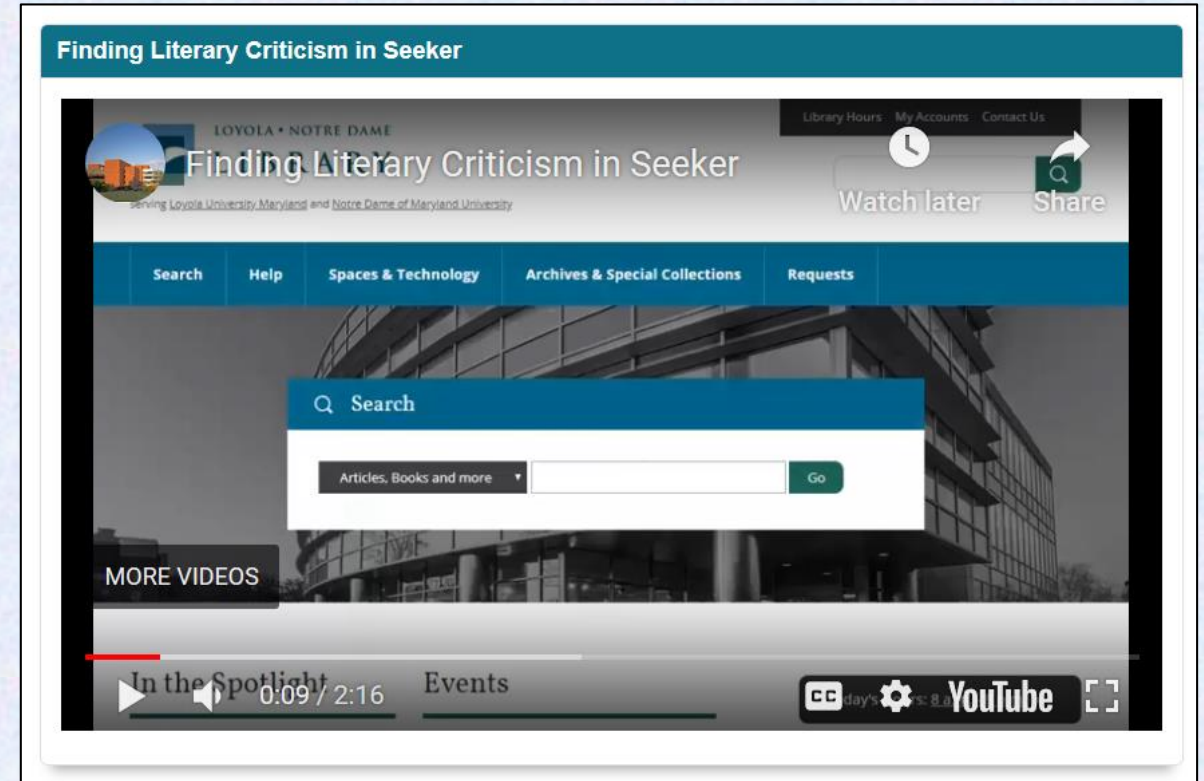
askemail@loyola.edu

 [Loyola Notre Dame Library](#)

EN200 Library Assignment Video Tutorials



**MLA Database Search Tutorial
2012**



**Seeker (EBSCO Discovery) Search Tutorial
2018**

Additional EN200 Assignment Support

- Four drop-in workshops (weekday morning, weekday afternoon, weekday evening, weekend afternoon)
 - Stopped offering in Fall 2017 because of low attendance and time constraints
- Ten-minute “pit stops” to classrooms to go over the assignment
 - Began in Spring 2016
- Course-integrated sessions per faculty requests (usually only one per semester)

EN200 Assignment Agonies

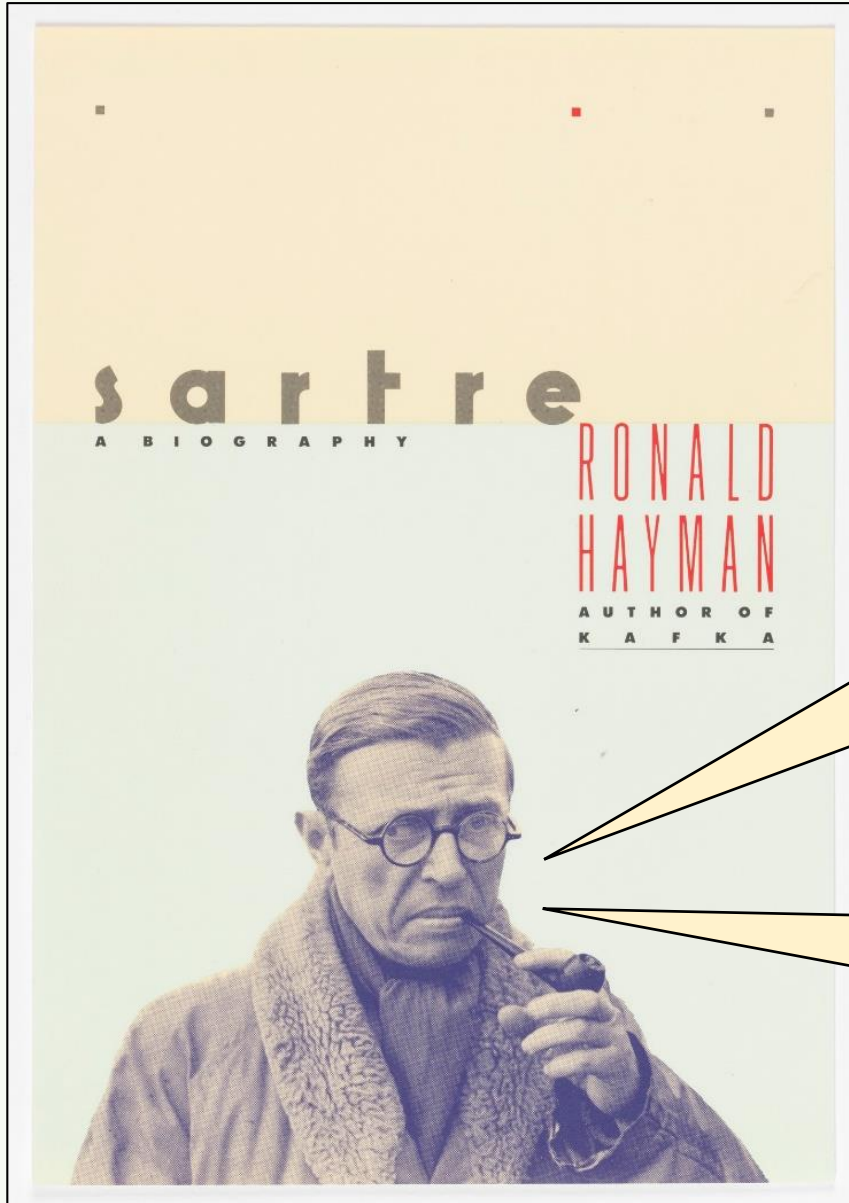


- Scores plummeted after online transition
- LMS (Moodle) functionality woes
- Communication breakdown with professors
- Increasingly clear that library assignment did not support course assignments
- Students disengaged from the course itself
- New faculty rotating in were unfamiliar with assignment
- Morale crusher for librarians: Huge time drain with little to no payoff

Library Support for Literary Research: A New Dawn

- Library assignment discontinued in Fall 2019
- Developing deeper working relationships with invested faculty
- Engaging with students who have authentic research needs
- Breaking free from the “one size fits all” discussion about finding resources for literature research
- Envisioning a future pilot with a 300-level English class

Evolving Mindset



**Do I even
matter?**

VS.

Does **this
activity matter?**



Questions?

jbray1@loyola.edu

Image Sources

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