Instructional Partnerships Program  
Observation Worksheet

This worksheet is an example of a way to reflect on your teaching with observation. It is for use by you and your partner for observation of a class or workshop. It includes questions about your teaching you want answered, instructions for how your partner will record data to help you answer those questions, and reflections about how the data will help you improve your teaching and what, if anything, you will change.

<table>
<thead>
<tr>
<th>Instructional Goal/Focus Area:</th>
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<td><em>Example:</em> Engaging students.</td>
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1. **Question (What do I want to know?)**

*Example:* How much time do I spend on each topic?

a. **Method/Data (How will I know it?)**

*Example:* On the script outline, mark the time at which I start each topic.

b. **Benefit (How will the information help me?)**

*Example:* The information will help me know my pacing and how quickly or slowly I move through the material. Pacing will determine whether students have enough time to engage with the material or have too much time and become bored.

c. **Based on the information and my reflection, what, if anything, will I change?**

2. **Question (What do I want to know?)**

*Example:* How many questions do I ask? What is the amount of time I allow for responses before moving on? Did students respond?

a. **Method/Data (How will I know it?)**

*Example:* Mark the number of questions I ask. Mark time I allow for responses. Write verbatim my questions and student answers.

b. **Benefit (How will the information help me?)**

*Example:* The information will help me know whether my questions are heard as needing answers or as rhetorical devices and my skill at bringing students into the class content.

c. **Based on the information and my reflection, what, if anything, will I change?**